

BEAUREGARD ESTATES HOMEOWNERS ASSOCIATION, INC.

BOARD OF DIRECTORS MEETING MINUTES

602 BEAUREGARD DR SE, LEESBURG VA 20175

MONDAY APRIL 30, 2018

7:00pm.

Board Members present: Chris Rossbach (CR) Katy Gardner (KG), Daniel Letson (DL), Maureen O'Sullivan (MO), Katy Gardner (KG), Nic Van Dongen (NV) via phone
Apologies: John Bigabal (JB)

Others present: Susan Miller (SM), Community Manager

Special Guest: Kelly Burke (KB), Mayor of Leesburg

Call to Order: CR called the meeting to order at 7:04pm, seconded by MO.

Agenda: CR made the motion to approve the agenda, seconded by MO and passed unanimously.

Open Forum: CR asked about the red tape around the street sign poles in the neighborhood. SM replied they were placed there by one of the companies quoting for the street sign painting contract.

KB arrived at 7:14pm and was introduced. CR updated her on the neighborhood including the Montfair Project, zoning changes and traffic issues. KB showed a map of all developments coming in the Town of Leesburg, these were discussed along with the impact of traffic during and after construction. KB discussed some of the recent Town of Leesburg issues including the Sycolin Cemetery and the renewal of the waste/recycling pick up contract.

Management Report: Goldklang draft audit report 2016 and 2017. PH expressed concern regarding audit issues that had not been fixed as previously thought as they came up in consecutive audits. This needs to be communicated with Goldklang to fix the issue moving forward. SM to follow up to ensure this is addressed with the auditors.

HLS Planting Enhancement Proposals. All proposals were discussed. Prices quoted seemed high and some planting suggestions unnecessary with watering of new plantings always an issue. SM to get more quotes for Spruce tree.

Gravel issue, proposals from TDS and Brothers Paving, Pro Pave proposal not received yet. SM to reach out to Dominion for a quote as well as discuss the issue with HLS. DL to explore cheaper alternatives to handle the erosion issue and report back.

Street sign painting proposals, Di Carlo, American and BPGS were discussed. American seems to be the best fit but SM to confirm they will install missing signs at Brigadier Crt and Lawson.

CR asked SM to follow up on Dominion fixing the sign at Ranger Way.

Presidents Report: CR had nothing new to report.

Secretary's Report: PH motioned to approve the minutes from the previous board meeting, DL seconded and the motion passed unanimously.

Treasurer's Report: Treasurer (PH) reported the snow budget was over this year but there has been surpluses in previous years. Everything else is on target but need to consider changes to snow budget going forward.

Covenants Report:

Fence application for 509 Bauregard received 1/16/18 and approved by ARC on 2/1/18

Door Painting application for 509 Beaugard received 4/18/18 and approved by ARC on 4/20/18

Old Business: Nothing additional to discuss.

New Business: SM reports annual spring inspections are scheduled for 5/3/18.

Executive Session: CR motioned to go in to executive session at 9:00pm, seconded by KG and passed unanimously. All overdue accounts have been paid in full. One new overdue account will be sent another letter, SM to watch and report back. SM suggested holding a hearing before turning any large delinquencies over to a lawyer. CR moved to go out of executive session at 9:05pm seconded by KG and passed unanimously.

Scheduling: The next meeting will be the annual Meeting at Tuscarora Creek Park, Wednesday June 20th at 7pm. SM to mail out notices.

Adjournment: CR motioned to adjourn at 9:06pm, seconded by MO and passed unanimously.